

Board of Trustees Meeting Minutes May 13, 2009

Next Meeting 7:15 PM, June 10, 2009

Present were: Valerie White, Wilbur Edwards, Rory McGregor, Kathy Farrell, Bill Fox, Susan Alison, Philip Conover and Reverend Tricia Brennan.

Minister's Report

Tricia reminded the Board that moving is a large project and can be stressful. Goal is to be in new space by June 1. Tricia plans to ask the Congregational Church for 5 keys.

Valerie will talk to Brian Cook about covering the ground breaking.

GA

Dan Huse is probably going to GA; also, Valerie White and Beth McGregor. At this point, makes sense for delegates to vote their conscience rather than the church's establishing a position. May mention it an annual meeting.

AIM present were Linda Godfrey-Bailey, Jack Armstrong, Gary Webber, and Susan Edinger.

Linda received contract from DiGando that day, has given it to attorney Joel Fishman to review.

Joel has a list of questions, mostly involving clarification rather than deal breaking issues.

Guaranteed maximum price still not finalized; has come down \$10K from prior version.

Painting quote splitting work into interior vs. exterior has been received; Don Fail confirmed he offers to do the interior for 75% of contractor price.

Lighting still working on design

Contract finalization Valerie will serve as intermediary; Jack Armstrong and Wilbur Edwards will provide input.

Bill Fox requested from Jack Armstrong any outstanding bills to be sure we're on top of all expenses.

Bill Fox provided AIM financial update. General sense that we're tracking really well to pledges.

Linda recommended that we plan on using the Congregational Church space for 6 months to give us breathing room with the project.

Bridge loan is in progress.

Jack Armstrong wondering if we can use the church's tax exemption status to purchase materials.

This will be checked.

Tricia mentioned that typically the architect and contractor are present for the ground breaking ceremony. Jack will be the point person for these arrangements.

Discussion of when to move wing area items. Belief that Bob Schleinig's ability to participate in this is better in May than June. Issue of unavailability of one Congregational Church room until June 1.

Valerie agreed to write letter to abutters notifying them of our plans.

Rory commented that we should have the contract signed within a week. Unclear whether contract needed to be signed in order to get building permit.

Scholarships

We have had one application, expect 2nd one. We can pay 2 scholarships, \$300 each.

Budget Update

Tricia accepted Board's proposal to take 4 unpaid weeks off. Worship Committee has asked for budget money for 3 speakers, at \$300 each, to fill the gap.

RE requested \$2,425 for biannual Coming of Age program.

Additional items bring original deficit of \$9,395 to \$12,719. **Motion to accept budget carried unanimously.**